

## QRGP Intern Special Consideration Guide

The Queensland Rural Generalist Pathway (QRGP) is committed to ensuring recruitment, selection and balloting processes are undertaken in a fair and equitable manner and follow due process.

### Purpose

It is recognised that some applicants may have extenuating circumstances at the time of application that may limit their ability to commence internship at one or more locations in Queensland. The intent of this guide is to outline eligibility and application for special consideration.

### Eligibility

Group A QRGP applicants can apply for special consideration. Group B QRGP applicants are not eligible to apply.

### Principles

The following terms and conditions apply to eligible applicants:

- QRGP applicants can only make application to one of the following:
  - Special consideration
  - Joint ticket
  - Aboriginal and/or Torres Strait Islander Intern Allocation Initiative
- Applicants must indicate intent to apply for special consideration by the nominated deadline. Late applications will only be considered in exceptional circumstances ie. due to an event which has occurred since applying, for example, medical reasons.
- Applicants must be able to demonstrate significant personal or family hardship as a result of a requirement to move.
- Submission of supporting evidence must be received in full by the nominated deadline. It is the applicant's responsibility to ensure satisfactory evidence is provided.
- Submission of a special consideration application does not place any liability or onus on the QRGP team to ensure the request is approved.

All applications for special consideration are examined in accordance with Queensland Health guidelines. Application can be made under the following rule:

***Exceptional compassionate grounds or other exceptional reasons that would cause significant personal or family hardship.***

Examples include major health problem requiring frequent and ongoing highly specialised treatment only available in certain locations; separation from a partner or dependent that would have significant negative impacts on the functioning of the applicant and/or dependent and is not feasibly remediable.

### Application

Candidates wishing to be considered for ballot special consideration nominate this at the time of completing the QRGP intern application. Where a facility is oversubscribed at the close of live preferencing, applicants will be sent an email requesting supporting documentation by a nominated deadline. Applicants who remain in an equal or undersubscribed facility at the end of live preferencing will not be required to submit any further documentation.

On your application, at **Step 3 - Other Details** you need to:

- select 'Special Consideration'
- the location (\*South East Queensland Corner Group or individual hospital) you are applying to,
- provide a brief statement in the free text box regarding your special consideration request.

If the facility you have first preferenced remains oversubscribed at the close of live preferencing, you will receive an email that advises the:

- due date for supporting documentation; and
- method of submission

## South East Queensland corner group

- Caboolture Hospital
- Ipswich Hospital
- Redcliffe Hospital
- Redland Hospital

In the application, Group A candidates applying for special consideration for an allocation to the South East Queensland corner group must nominate the abovementioned hospitals first, followed by the Individual hospitals.

Candidates with an approved special consideration to the South East Queensland corner group are still subject to the ballot process.

Candidates applying for a special consideration to be allocated to the South East Queensland corner group should ensure that they have considered and preferenced undersubscribed facilities within this region.

## Individual Hospitals

Applying for special consideration to one of the individual hospitals means you are seeking exemption from being subject to a ballot process, thus ensuring your allocation to that hospital.

- Bundaberg Hospital
- Cairns Hospital
- Hervey Bay Hospital
- Mackay Hospital
- Mount Isa Hospital
- Rockhampton Hospital
- Sunshine Coast University Hospital
- Toowoomba Hospital
- Townsville Hospital

## Supporting documentation

Applicants must provide:

- At least two [Queensland Statutory Declarations](#).
- Documentary evidence to support their request, such as certified copies of Medical certificate/s/other supporting documentation stating what the exceptional compassionate grounds or other exceptional reasons are. For example, where special consideration is sought due to a medical condition, there must be sufficient evidence that treatment for the medical condition cannot be transferred to another facility location.

## Queensland statutory declarations

The first Queensland Statutory Declaration should:

- outline details of the applicant's potential for hardship.
- list the documents which have been supplied to support the request for special consideration.

The second statutory declaration should be made from person(s) other than the applicant and confirm the applicant's claim.

All copied documents must be certified by a Commissioner for Declarations, Justice of the Peace or solicitor as true copies of the originals.

Family members cannot:

- witness or sign any declarations other than when they are the author of the statutory declaration.
- certify any documents.

## Review

Applications will be considered by the Special Consideration and Joint Ticket Committee (the Committee). The Committee comprises the following members or their proxies:

- Medical Advisory and Prevocational Accreditation Unit (MAPAU) representatives
- Medical Director, QRGP
- Rural Generalist Training Advisor, QRGP or Senior Administrative Representative, QRGP

Group A QRGP trainee applicants approved for special consideration will be allocated to their first preferred Rural Generalist Training Hospital and precluded from any oversubscribed QRGP intern ballot process. The only exception to this is when the number of approved special consideration applications is greater than the number of facility positions available. In this instance an exemption ballot will take place prior to the main ballot. This process may affect Group B allocations for those who have first preferred facilities with an equal number of first preferences to the number of positions available (see QRGP Intern Placement Preferencing and Ballot Guide).

Applicants will be notified of the Committee's decision at the same time that all Queensland applicant Group A intern offers are released. Decisions made by the Committee are final and are not subject to challenge or appeal.

## Further information

Contact the QRGP team on 1800 680 291 or [rural\\_generalist@health.qld.gov.au](mailto:rural_generalist@health.qld.gov.au)

## Related documents

- QRGP Intern Application Guide
- QRGP Aboriginal and/or Torres Strait Islander Intern Allocation Initiative Guide
- QRGP Intern Placement Preferencing and Balloting Guide
- QRGP Intern Joint Ticket Guide
- QRGP Intern Rollback Guide
- QRGP Intern Transfer Guide
- QRGP Intern Swapping Guide
- QRGP Decline and Withdrawal Guide